

How to Use the Urban Advantage Class Visit Voucher

Each teacher will receive 4 class trip vouchers; teachers can request additional vouchers up to 1 per class with a maximum of 6 class trip vouchers. Each voucher is good for up to 40 individuals (including UA students, teachers, and chaperones). If there are more than 40 visitors, an additional voucher must be used. **Vouchers expire on May 31.**

- Determine your trip destination and date.
- Call the UA institution to make your reservation. Need more information?

Go to: http://bit.ly/Vouchers_and_fieldtrip_information

- Ask your customer service representative:
 - About booking any special events or exhibits.
 - About parking fees and/or availability.
 - About reserving space for lunch.
 - About any exhibit closings.
 - Ask if your trip voucher needs to be mailed in advance of your trip or can be delivered in person.
- Write your trip reservation number on your voucher for easy reference.

Visit the UA website www.urbanadvantagenyc.org or contact Gabrielle Thompson at gthompson@amnh.org or at 212-769-5534. Replacement or additional voucher requests can be made at <https://myua.amnh.org>

If you are having difficulties arranging a class field trip contact Gabrielle Thompson at gthompson@amnh.org or (212)769-5534. You may also contact John Tom JTom3@schools.nyc.gov for help with your school trip policy.

The form is titled "CLASS VISIT ADMISSION VOUCHER" and features a barcode on the left. It includes fields for "School Number/Name", "Teacher", "Class ID Number", "Number of Adults", and "Number of children". A date selection grid is provided with months from Sep to May and days 1-31. A list of institutions with radio buttons for selection includes: American Museum of Natural History, Bronx Zoo, Brooklyn Botanic Garden, New York Aquarium, New York Botanical Garden, New York Hall of Science, Queens Botanical Garden, and Staten Island Zoo. The form also contains the website www.urbanadvantagenyc.org and the text "NO CASH VALUE - Non-transferable" and "NO CASH VALUE - EXPIRES 5/31/20".

The "SPECIAL INSTRUCTIONS" section provides details for each institution. It includes contact information and specific rules for each location, such as "Valid for general admission, plus admission to one of the following: IMAX, Space Show or a Sackler Lab School Program. Registration required. Parking not included." for the American Museum of Natural History, and "Valid for general admission and one school program. Registration and reservations required for all visits. To book a school program, self-guided visit or outreach program, go to <http://uany.science/NYAprograms>. Parking is not included." for the New York Aquarium.