Scheduling a School Community Field Trip to the New York Hall of Science

**UA School Community Field Trip Visit Admission Vouchers:**
- Admits up to 40 people per voucher (including students, teachers/adult chaperones)
- Includes a 30-minute session in Design Lab **Design Lab session must be reserved at the same time that you are reserving your class visit date**

**Optional Experiences:** (Additional cost with UA Vouchers; payments due **two weeks** before visit)
- **3D Theater Experience**
  - $4 per child, one free adult with every 10 children with UA Voucher
- **Rocket Park Mini Golf**
  - $4 per player with UA Voucher
- **Science Playground**
  - $4 per child, one free chaperone with every 5 children with UA Voucher

### Scheduling your school community field trip visit:
1. To make a reservation for your visit, please contact our **Group Reservations Department** at 718.699.0301 Monday-Friday, 9am-5pm. You **MUST** have your vouchers on hand when you are booking your visit. You cannot book your visit without your voucher numbers.
2. **Reserve a 20-minute lunch**, subject to availability.
3. **Reserve a 30-minute session in Design Lab**, which is subject to availability.

### Submitting your UA School Community Field Trip Visit Vouchers:
5. After making a reservation, vouchers must be mailed to NYSCI and arrive **at least two weeks** prior to your visit date. Please be sure to schedule your visit date accordingly. Vouchers that are not received in a timely manner will result in a cancellation of your visit. Faxed vouchers will not be accepted.
6. Any mailed in vouchers not used on the scheduled visit date will be credited to that parent coordinator to use during a future visit before the expiration date on the voucher. To claim this credit you will need to call our Group Reservations Department at 718.699.0301 no later than one month after the initial visit.

### Planning For Your Visit:
7. For all of the information, support, inspiration, and exhibit guides you will need to take full advantage of everything New York's world-renowned hands-on science and technology center has to offer you and your students please use our website, nysci.org.